

Elkhart Lake Library Board of Trustees
Budget Committee Meeting Minutes
August 30, 2023

The meeting of the Budget Committee was called to order by Lisa Doebert at 11:20. Members present included Mary Farron, Patti Zuelke, Lisa Doebert as well as Rachel Montes, Library Director.

Motion made to approve agenda with the correction of Old business to New business.
(Patti/Mary)

Motion was made and seconded (Patti/Lisa) to move to closed session to discuss wages and salaries. Motion was approved unanimously and the committee went into closed session at 11:23.

Open session resumed at 11:47.

New Business:

Rachel presented the committee with two drafts of the 2024 budget, with variation in the total revenue. The Village will pay the minimum amount required to exempt the residents from the County Library Tax, Unfortunately, we do not have this number from the County at this time. This number was calculated two different ways in the past few years. Our total revenue depends on how this number is calculated, Draft #1 is the worst-case scenario and Draft #2 is the best -case scenario. In Draft #1 the Village appropriation is \$10,000 lower than in 2023. In Draft #2, the Village appropriation is about \$17,000 higher than 2023.

Most budget items remained the same for 2024, adjustments were made upward for the following: wages, salaries, insurance, electricity, phone, programs and audiobooks. .

Adjustments are being made to reduce the following line items: office supplies and expenses

Motion was made/seconded to approve the budget proposals (Lisa/Mary) Motion was approved unanimously.

Motion to adjourn was made/seconded (Patti/Mary). Motion was approved unanimously at 12:15

Respectfully Submitted
Mary Farron, Secretary