

Elkhart Lake Library Board of Trustees
Meeting Minutes of March 10, 2025

The monthly meeting of the Elkhart Lake Public Board of Trustees was held on March 10. Members present included Mary Farron, Patti Zuelke, Terri Knowles, Sarah Rudnick, Lisa Doebert with Adam Engelbertson attending via MS Teams. Rachel Montes, Library Director, was also present. Rob Orth and Rachel Karras were absent.

President Sarah Rudnick called the meeting to order at 9:02. Motion was made and seconded (Terri/Lisa) to approve the agenda as posted. Motion passed unanimously.

PUBLIC COMMENTS/TRUSTEE COMMENTS - Terri commented that the village board has 5 candidates in the upcoming election.

DISPOSITION OF MINUTES - Motion was made and seconded (Lisa/Patti) to approve the minutes as presented for the February 2025 meeting. Motion passed unanimously.

LIBRARY DIRECTOR'S REPORT -

- I. The Income and Expense report - Director Rachel reported typical expenses for the month. Motion was made and seconded to approve income and expense report(Terri/Patti) . Motion passed unanimously.
- II. Circulation Report - Overall circulation was down 15% when compared to 2024. Eresources usage remained steady, however Hoopla usage was up 48%. Program attendance was strong owing to the variety of interesting activities.
- III. Director's Written Report - Director Rachel reported on projects and events at the library. Events to note were Memory Cafe, sourdough workshop, retirement workshop and hot air balloon craft. Planning is underway for an author event in May. Also staff is working on updates, inventories and activity planning for spring and summer.

NEW BUSINESS -

1. Nomination of Board Officers - As all officers agreed to keep their roles, Motion was made/seconded (Terri/Patti) to approve slate of candidates for 2026. Motion passed unanimously.
2. Review and revision of Internet Acceptable Use Policy - Director Rachel presented the current policy and described changes she felt were necessary to keep the policy current. Motion was made/seconded (Terri/Lisa) to table the issue of updating the current Internet Acceptable Use Policy to the next meeting. Motion passed unanimously.

OLD BUSINESS - None

NEXT MEETING - April 14, 2025 and 9am.

CONFIRM ACTION ITEMS - Look into items on internet use policy.

ADJOURNMENT - Motion to adjourn was made and seconded (Patti /Terri). Motion passed unanimously at 9:40.

Respectfully Submitted
Mary Farron, Secretary