

Elkhart Lake Library Board of Trustees  
Meeting Minutes of Monday June 10, 2024

The monthly meeting of the Elkhart Lake Public Board of Trustees was held on June 10. Members present included Mary Farron, Patti Zuelke, Terri Knowles, Sarah Rudnick, and Lisa Doebert with Adam Engelbertson attending via MS Teams. Rachel Montes, Library Director, was also present. Rob Orth and Rachel Karras were absent.

President Sarah Rudnick called the meeting to order at 9:03. Motion was made and seconded (Lisa / Patti) to approve the agenda as posted. Motion passed unanimously.

PUBLIC COMMENTS/TRUSTEE COMMENTS - Terri talked about the new visitor center and some of the summer events in the village that had been approved by the village board..

DISPOSITION OF MINUTES - Motion was made and seconded (Terri / Lisa ) to approve the minutes as presented for the May meeting. Motion passed unanimously.

LIBRARY DIRECTOR'S REPORT -

- I. The Income and Expense report - Director Rachel reported that the library had received this year's county reimbursements. Expenses to note were several payments to Monarch Library Systems for services and support. Other expenses were paid to support monthly programs and the summer reading program. Motion was made and seconded to approve income and expense report (Patti / Terri ) . Motion passed unanimously.
- II. Circulation Report - Circulation statistics show a steady increase in circulation of 1.6% compared to May '23, Digital usage is evening out with an increase of 6.4% over last May. May was also a busy month as grades 1-6 visited the library to find out about the summer reading program. Other programs maintained steady attendance.
- III. Director's Written Report - The director's report lead off with the announcement that 2 employees were leaving the library. Two people have been hired to replace them. Other items of note: Sixteen classrooms visited the library for a summer reading promo, The library hosted a Memory Cafe on May 24th. Director Rachel also reported that 19 Monarch Library System websites, including Elkhart Lake's, were compromised and had to be taken down. The website was being rebuilt with June 10th as the estimated date of completion. One last staff note: Angela took over responsibility for most of the social media posting.

OLD BUSINESS -

1. Website - Director Rachel reported that she had the initial consultation with FireSpring. There was a slight delay because the website was down.

NEW BUSINESS

NEXT MEETING - July 8, 2024 at 9:00am

CONFIRM ACTION ITEMS

ADJOURNMENT - Motion to adjourn was made and seconded ( Terri / Patti ). Meeting was adjourned at 9:25.

Respectfully Submitted  
Mary Farron, Secretary