

Elkhart Lake Library Board of Trustees
Meeting Minutes of July 10, 2023

The monthly meeting of the Elkhart Lake Public Board of Trustees was held on Monday July 10, 2023. Members present included Mary Farron, Nan Siebert, Patti Zuelke, Terri Knowles, Sarah Rudnick, and Lisa Doebert with Adam Engelbertson attending via MS Teams. Rachel Montes, Library Director, was also present. Rob Orth joined late via MS Teams.

President Sarah Rudnick called the meeting to order at 9:01. Motion was made and seconded (Nan / Terri) to approve the agenda as posted. Motion passed unanimously.

PUBLIC COMMENTS/TRUSTEE COMMENTS - Terri reported that the village continues to work on redevelopment planning.

Rachel praised the staff for coverage when Angela was out.

DISPOSITION OF MINUTES - Motion was made and seconded (Lisa / Nan) to approve the minutes as presented for the June 12, 2023 meeting. Motion passed unanimously.

TREASURER'S REPORT - Treasurer Patti shared the quarterly report that showed \$2.24 interest. Motion was made and seconded (Terri / Mary) to approve the treasurer's report with purchase of Chamber Cash as staff appreciation. Motion passed unanimously.

LIBRARY DIRECTORS REPORT -

- I. The Income and Expense report - This month's expenses supported the Summer Reading Program, Monarch and purchase of the new copier. Motion was made and seconded to approve income and expense report (Terri / Lisa) . Motion passed unanimously.
- II. Circulation Report - Overall circulation was down 15.4% from previous June. June programs were strong with summer reading programs bringing in many patrons.
- III. Directors Written Report - Rachel reported that the Chair City Art Chair Project is displaying a chair by local artist Leovardo Aguilar. Chair will be auctioned in the fall. Staff continued with various projects.

NEW BUSINESS - None

OLD BUSINESS - None

Set date and time for next meeting : Monday August 14, 2023 at 9am.

ADJOURNMENT - Motion to adjourn was made and seconded (Patti / Nan). Motion passed unanimously at 9:23.

Respectfully Submitted
Mary Farron, Secretary