

Elkhart Lake Library Board of Trustees
Meeting Minutes of September 14, 2026

The monthly meeting of the Elkhart Lake Public Board of Trustees was held on Monday September 14, 2026. Members present included Mary Farron, Rachel Karras, Patti Zuelke, Mike Wolf, Sarah Rudnick, Lisa Doeber with Adam Engelbertson and Rob Orth attending via MS Teams. Rachel Montes, Library Director, was also present.

CALL TO ORDER - President Sarah Rudnick called the meeting to order at 9:01.

DISPOSITION OF MINUTES OF PREVIOUS MEETING - Motion was made and seconded (Patti/Rachel) to approve the agenda as posted. The motion passed unanimously.

PUBLIC COMMENTS/TRUSTEE COMMENTS - The board was updated on the various building projects that are completed or continuing within the village.

DISPOSITION OF MINUTES - Motion was made and seconded (Patti/Adam) to approve the minutes as presented for the July 2026 meeting. The motion passed unanimously.
Motion was made and seconded (Rachel/Lisa) to approve the minutes as presented for the August 2026 meeting. The motion passed unanimously.

LIBRARY DIRECTOR'S REPORT -

- I. The Income and Expense report - Director Rachel reviewed the expenses for both July and August. Expenses to note were the cost of elevator repair in July (about \$8000). All other expenses were normal for the 2 months covering the Summer Library Program and typical library use. Motion was made and seconded to approve income and expense reports submitted for August and September.(Mary/Rachel K) . The motion passed unanimously.
- II. Circulation Report - Director Rachel reported that the numbers were up in all recorded areas. Programs continue to have strong attendance. A new program, Youth Market, was very successful with 31 kids and 14 adults participating.
- III. Director's Written Report - Director Rachel reported that her staff were busy creating and preparing for a variety of activities including turning the library into a mini golf course for Downtown Night. She also reported that training will begin at no cost to the library to teach the staff to use the Digital ADA Compliance program Pope Tech.
- IV. Summer Reading Program Statistics - Director Rachel presented the final SLP statistics. The results show that enrollment was strong and programs were well attended.

NEW BUSINESS -

- I. 2027 Budget proposal
 - A. The Library Board. by roll call vote, went into closed session at 9:33 in accordance with Wisconsin Statute 19.85 (1) considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercise responsibility.

- B. A motion was made and seconded (Patti/Lisa) to move into closed session with a roll call vote. The motion passed unanimously.
- C. The board returned to open session at 9:52. A motion was made and seconded to adopt the proposed budget for 2027 (Rachel/Patti). The motion passed unanimously.

OLD OR UNFINISHED BUSINESS -

1. Patio project- After discussion about how to approach the patio upgrade, the board decided to table this project in order to gather additional information necessary to begin the project.

NEXT MEETING - The next meeting is set for October 12 at 9am.

CONFIRM ACTION ITEMS - Gather information from the village for the repair/replacement of the patio: any restrictions, need for survey, who surveys, other considerations in order to get the project going.

ADJOURNMENT - Motion to adjourn was made and seconded (Mary / Patti) to adjourn. The motion passed unanimously at 10:24.

Respectfully Submitted
Mary Farron, Secretary