

Elkhart Lake Library Board of Trustees  
Meeting Minutes of Monday, May 8, 2023

The monthly meeting of the Elkhart Lake Public Board of Trustees was held on Monday, May 8, 2023. Members present included Mary Farron, Patti Zuelke, Terri Knowles, Sarah Rudnick, and Lisa Doebert with Adam Engelertson and Rob Orth attending via MS Teams. Rachel Montes, Library Director, was also present. Nan Siebert was absent.

President Sarah Rudnick called the meeting to order at 9:03. Motion was made and seconded (Terri / Patti) to approve the agenda as posted. Motion passed unanimously.

PUBLIC COMMENTS/TRUSTEE COMMENTS - Terri reported that building development and a noise ordinance were on the agenda at the last village board meeting.

DISPOSITION OF MINUTES - Motion was made and seconded (Lisa / Terri) to approve the minutes as presented for the April 10, 2023 meeting. Motion passed unanimously.

LIBRARY DIRECTORS REPORT -

- I. The Income and Expense report - Expenses to note: WAPL Conference expenses for Rachel, \$4100.00 to Monarch Library System for shared automation and electronic collection (Overdrive) and computer support. Income to note, \$108,833.12 operating income from the county. Motion was made and seconded to approve income and expense report(Patti / Lisa) . Motion passed unanimously.
- II. Circulation Report -Adult usership down 8%. YA was up 159.4%. Juvenile was up 3.0%. Overall circulation was down .08% over 2022. Overall digital use was up 5.5%. Most programs continued strong, especially Story Time, which now meets weekly.
- III. Directors Written Report - Staff continues various projects. ELPL will partner with two other Monarch libraries and the Alzheimer's Association to offer a Memory Cafe for people in early stages of Alzheimer's.

NEW BUSINESS - Election of New Officers: Sarah continues as president. Lisa will become the vice president. Patti continues as treasurer. Mary continues as secretary. Motion was made and seconded ( Terri / Mary) to accept this list of officers for 2023-24. Motion passed unanimously.

Photocopier Purchase - Rachel explained that the current copier no longer had tech support. Two options were presented. After discussion of pros and cons motion was made and seconded (Terri / Mary) to approve the purchase of a Konica Minolta BHC250i at the purchase price of \$4712.22.

OLD BUSINESS -

Set date and time for next meeting - June 12, 2023 at 9 am.

ADJOURNMENT - Motion to adjourn was made and seconded ( Adam / Rob). Motion passed unanimously at 9:27.

Respectfully Submitted  
Mary Farron, Secretary