Elkhart Lake Library Board of Trustees
Meeting Minutes of October 12, 2026

The monthly meeting of the Elkhart Lake Public Board of Trustees was held on Monday October 12, 2026. Members present included Mary Farron, Rachel Karras, Patti Zuelke, Mike Wolf, Sarah Rudnick, Lisa Doebert with Adam Engelbretson attending via MS Teams. Rachel Montes, Library Director, was also present. Rob Orth was absent.

President Sarah Rudnick called the meeting to order at 9:04. Motion was made and seconded (Patti/ Rachel K) to approve the agenda as posted. The motion passed unanimously.

PUBLIC COMMENTS/TRUSTEE COMMENTS - The open house of the new Welcome Center was mentioned. Updates on the school construction and other village projects were given.

DISPOSITION OF MINUTES - A motion was made and seconded (Rachel K/Lisa) to approve the minutes as presented for the September meeting. The motion passed unanimously.

TREASURER'S REPORT - Treasurer Patti presented the third quarter Treasurer's Report. Her report included interest on savings and checking, updated checking balance and current status of CD.s.

LIBRARY DIRECTOR'S REPORT -

I. The Income and Expense report - Director Rachel reported on normal expenses for September with the addition of expenses for an upcoming WLA conference. Motion was made and seconded to approve income and expense report(Patti/Mary). The motion passed unanimously.
    1. 3rd quarter report. Director Rachel reported that the 3rd quarter report shows the library budget to be on track for the year.

II. Circulation Report - September circulation was up 16%. Digital usage was up 23%. The door counter was up 9.6%. Programs were well attended.

III. Director's Written Report - Director Rachel reported that the staff was busy preparing for various programs and weeding and tagging books.

NEW BUSINESS -

I. Proposed Closed Dates for 2027 - The proposed closing dates for 2027 were discussed. Added to the list was January 2. Also discussed was to track the usage on the Saturday after Thanksgiving to decide whether to open in the future or not. A motion was made to approve the calendar of closing dates and seconded (Mary / Rachel K). The motion passed unanimously.

OLD BUSINESS -

I. Patio project - A motion was made and seconded to approve spending a maximum of $5000 to have the patio and walkway surveyed. (Rachel K/Patti). The motion passed unanimously.
II. Hoopla - Because of the rising cost and usage of Hoopla, additional data will be collected before deciding whether to limit monthly usage.

NEXT MEETING - November 9, 2026 at 9am

CONFIRM ACTION ITEMS Gather data on Hoopla usage.

ADJOURNMENT - Motion to adjourn was made and seconded (Patti/Rachel K). The motion passed unanimously. Adjournment was at 9:58.

Respectfully Submitted
Mary Farron, Secretary