

Elkhart Lake Library Board of Trustees
Meeting Minutes of April 13, 2026

The monthly meeting of the Elkhart Lake Public Board of Trustees was held on Monday April 13, 2026. Members present included Mary Farron, Rachel Karras, Patti Zuelke, Sarah Rudnick, Rob Orth, Lisa Doebert with Adam Engelbertson attending via MS Teams. Rachel Montes, Library Director, was also present. Mark Landgraf was absent.

President Sarah Rudnick called the meeting to order at 9:01. Motion was made and seconded (Rachel K / Lisa) to approve the agenda as posted. The motion passed unanimously.

PUBLIC COMMENTS/TRUSTEE COMMENTS - None

DISPOSITION OF MINUTES - Motion was made and seconded (Lisa / Rob) to approve the minutes as presented for the March 2026 meeting. The motion passed unanimously.

TREASURER'S REPORT - Treasurer Patti presented her report for the first quarter. Other than added interest and dates of cd renewals there were no other changes. Motion was made and seconded (Rachel K / Rob) to approve the treasurer's report. The motion passed unanimously.

LIBRARY DIRECTOR'S REPORT -

- I. The Income and Expense report - Director Rachel presented the Income and Expense report for March. Income to note: donations from Elkhart Cares for the library's Zoo Pass and donation for Vintage Elkhart Lake LLB for a Bookworm Gardens Pass. Expenses of note were for office supplies to help with organizing, monthly expenses to Hoopla for ebook and eaudio and expenses to support the summer reading program. Motion was made and seconded to approve income and expense report(Patti / Mary) . The motion passed unanimously.
 - a. 1st Quarter Financial Report - Director Rachel's first quarter report showed library expenses to be within budget.
- II. Circulation Report - Circulation changed little from 2025. Digital resources were up 55%. Program attendance remained strong.
- III. Director's Written Report - Director Rachel reported the staff was busy creating and running a variety of programs as well and rearranging some of the collection to accommodate shifting needs.

NEW BUSINESS -

- I. New ADA Web and Mobile Application Accessibility Rule - The new rule requires web access to be ADA accessible by April 2027. After discussion the board decided to table this discussion for 4 months as programming to audit the website may become less costly.
- II. Discussion - Safe Child Policy - The board reviewed the current policy. The board decided to table the discussion to the next meeting in May.

OLD OR UNFINISHED BUSINESS - Draft Safe Child Policy for May meeting. Monitor updating website for new ADA compliance to be returned to the agenda at the end of the summer.

NEXT MEETING: May 11, 2026 at 9am

CONFIRM ACTION ITEMS

ADJOURNMENT - Motion to adjourn was made and seconded (Patti / Rachel K). The motion passed unanimously at 9:38.

Respectfully Submitted
Mary Farron, Secretary