

# Elkhart Lake Public Library – Library of Things Lending Policy

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\*Institutional passes/discovery passes and mobile hotspots are not covered by this policy. For information regarding these items, please see the Educational Institution Pass Policy and the Mobile Hotspot Policy.

The Library of Things is a collection of nontraditional library items to complement the mission of the Elkhart Lake Public Library. Items include a variety of useful, entertaining, and unusual items that may not be affordable, not be able to be stored, or are used only occasionally.

## Guidelines:

- Patrons must be a Monarch Library System cardholder with an account in good standing.
- Patrons under the age of 18 years who have a signed *Parental Permission for Minors* form may check out those Library of Things items specifically indicated on the form.
- Patrons must be 18 years or older to check out items from the Library of Things without a *Parental Permission for Minors* form.
- The Nintendo Switch console is not included on the *Parental Permission for Minors* form. Patrons must be 18 years of age or older to check out the Nintendo Switch console.
- Library of Things items MUST be checked out and returned at Elkhart Lake Public Library circulation desk with the exception of Story Time To-Go Kits.
- The loan period for Library of Things items is determined by the director and varies depending on the use and popularity of each item.

## Checkout Limits:

- A patron can check out a maximum of two (2) Library of Things items at once. Unless otherwise indicated, renewals are permitted as long as there are no pending requests for the item. Holds are permitted for pickup at the Elkhart Lake Public Library.

## Liability and Fees:

- Patrons acknowledge that Elkhart Lake Public Library is not responsible for any injury, loss, or damage that may occur from use of Library of Things materials.
- Patron is financially responsible for loss, damage, or theft of Library of Things items.

Adopted Library Board of Trustees  
January 8, 2024