

Elkhart Lake Library Board of Trustees  
Meeting Minutes of May 2026

The monthly meeting of the Elkhart Lake Public Board of Trustees was held on Monday May 11, 2026. Members present included Mary Farron, Rachel Karras, Patti Zuelke, Mike Wolf, Sarah Rudnick, Lisa Doebert with Adam Engelbertson attending via MS Teams. Rob Orth was absent. Rachel Montes, Library Director, was also present.

President Sarah Rudnick called the meeting to order at 9:02. Motion was made and seconded ( Rachel K / Lisa ) to approve the agenda as posted. The motion passed unanimously.

INTRODUCTION OF NEW BOARD MEMBER: Mike Wolf was introduced as the representative from the village board.

PUBLIC COMMENTS/TRUSTEE COMMENTS: The board heard a construction update and an update on the drainage issue.

DISPOSITION OF MINUTES - Motion was made and seconded ( Patti / Rachel K ) to approve the minutes as presented for the April meeting. The motion passed unanimously..

LIBRARY DIRECTOR'S REPORT -

- I. The Income and Expense report - Most April expenses fell within expectation and budget. A couple notable expenses to Monarch for shared automation and computer support that if continued would go over budget by the end of the year. Other expenses of note were for the summer library programs paid for by the Friends of the Library. Motion was made and seconded to approve income and expense report ( Mary / Lisa ) . The motion passed unanimously.
- II. Circulation Report - Circulation dropped slightly for April however digital usage was up by 37%. Program attendance was strong including 44 attendees for the Poetry Reading program.
- III. Director's Written Report - Director Rachel reported on projects, programs and personnel. Highlights included hosting a reception and library tour after the WAPL conference.

NEW BUSINESS -

- I. Election of New Officers - All current officers agreed to continue for the next year. A motion was made to renew the current slate of officers. ( Rachel K. / Adam ) The motion passed unanimously.  
Sarah Rudnick as President, Lisa Doebert as Vice-president, Patti Zuelke as Treasurer and Mary Farron as Secretary.
- II. Safe Child Policy - The library board did a second reading of changes to the current Safe Child Policy. A motion was made and seconded to make proposed changes to the Safe Child Policy. ( Mary / Rachel K ) The motion passed unanimously.

OLD or UNFINISHED BUSINESS -

- I. Hoopla Restrictions - Director Rachel presented a comparison chart of actual cost v. cost with restrictions for using Hoopla. After discussion the board decided to table this to next meeting.

NEXT MEETING June 8, 2026 at 9am.

CONFIRM ACTION ITEMS - 1. Look into posting policy. 2. Contact Kiel library about Hoopla.

ADJOURNMENT - Motion to adjourn was made and seconded ( Patti / Mary ) Adjourned at 9:58.

Respectfully Submitted  
Mary Farron, Secretary