

Elkhart Lake Library Board of Trustees Minutes November 12, 2018

The monthly meeting of the Elkhart Lake Public Library Board of Trustees was held on November 12, 2018. Members present included Marjean Pountain, Richard Baumann, Ann Buechel-Haack, Fred Kraemer, Mike Popelka, Sarah Rudnick, Nan Siebert, Patti Zuelke and Director Betty McCartney.

President Pountain called the meeting to order at 9:00 a.m. (Ann/Sarah) moved to approve the agenda. The motion received unanimous approval.

Public Comments and/or Trustee comments: Richard shared highlights and actions of recent Village Board meetings. Ann thanked the board for support that they may have provided for the recently passed school budget referendum.

Disposition of the Minutes: It was moved by (Mike/Richard) to approve the minutes of the October monthly board meeting. The motion received unanimous approval.

Correspondence: A Resolution of Commendation from the Elkhart Lake Village Board to Linda Freitag was shared. Linda recently retired from her position as a library staff member.

Library Director's Report: The director reported that the total income for October was \$283.82 and expenses were \$3,284.54. It was moved by (Ann/Patti) to approve the report as presented. The motion received unanimous approval. The received income included a gift from the Elkhart Lake Study Club.

- Library circs were up 10% compared to last year.
- 84 patrons participated in library programs in October.
- Marie Van Ess has been hired as a new staff member.
- The Friends of the Library have donated \$10,000 to the library for an AWE computer and new furniture in the children's area, along with other incidentals.

Old or Unfinished Business: It was moved by (Sarah/Nan) to approve the bids from Jos. Schmitt Construction Company to remodel the library office, kitchenette and vestibule. The motion received unanimous approval. It was further moved by (Mike/Sarah) to approve the bid from Hi-Tech Painting and Decorating to repaint the library. The motion received unanimous approval.

Closed Session: It was moved by (Ann/Nan) to go into closed session at 9:24 a.m. in accordance to Wisconsin Statute 19.85 (1) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. Aye votes: Marjean Pountain, Richard Baumann, Ann Buechel-Haack, Fred Kraemer, Mike Popelka, Sarah Rudnick, Nan Siebert and Patti Zuelke. Nay votes: none

(Patti/Ann) moved to return to open session at 9:29 a.m. Aye votes: Marjean Pountain, Richard Baumann, Ann Buechel-Haack, Fred Kraemer, Mike Popelka, Sarah Rudnick, Nan Siebert and Patti Zuelke. Nay votes: none .

New Business: It was moved by (Patti/Ann) to authorize treasurer Ann Buechel-Haack to sign-off on necessary year-end expenses. The motion received unanimous approval.

Our next meeting is tentatively scheduled for January 14, 2019. The meeting adjourned at 9:44 upon a motion by (Patti/Nan) The motion received unanimous approval.

Respectfully Submitted,
Fred Kraemer